GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE
NATIONAL ACADEMY OF CUSTOMS, EXCISE AND
NARCOTICS
to 3rd Floors, Plot No: 3/86-E, ATC ROAD
AMBATTUR INDUSTRIAL ESTATE (NEAR AMBIT PARK),
CHENNAI- 600058
E-mail: nacenchenal58@gmail.com
Telephone: EPBX: 26250157 26250159, (ADG): 26250083,
Fax: 26250155, 26250156

C. No. VI/02/09/2012

Date: 24.03.2017

To
All Chief Commissioners of Central Excise
All Chief Commissioners of Customs
All Chief Commissioners of Service Tax
All Commissioners of Central Excise
All Commissioners of Customs
All Commissioners of Service Tax
All Directorate Generals / Directorates under CBEC

Sir/Madam

Sub: Preparation of a panel for selection for the following posts- on
deputation - Reg.

Applications are invited from willing Officers to fill up the following
vacant posts in National Academy of customs, Excise & Narcotics, (NACEN),
Chennai on deputation basis.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Post</th>
<th>Vacancy</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Administrative Officer</td>
<td>1 Post</td>
</tr>
<tr>
<td>2</td>
<td>Stenographer- Grade-1</td>
<td>2 Posts</td>
</tr>
<tr>
<td>3</td>
<td>Havildar</td>
<td>2 Posts</td>
</tr>
</tbody>
</table>

2. Officers selected for a posting in the NACEN, Chennai on deputation
basis would normally be appointed for a period for (03) Three Years.

3. It is requested that this circular may be brought to the notice of all
officers in the formations in your jurisdiction and the applications of the willing
officers may be forwarded to this office furnishing the following particulars on or before 30th April 2017.

a) Name:
b) Date of Birth:-
c) Educational Qualification:
d) Present Post:
e) Date from which it is held and scale of pay:
f) ACR grading from 2011-12 till date onwards (duly certified by AO/Superintendent- Confidential)
g) Vigilance clearance till date (the officer is free from vigilance cases).

4. It may be brought to the notice of the officers that once they are selected, they will not be allowed to withdraw their option and they are expected to serve the NACEN till the expiry of the tenure (3 years).

5. In case while working in this Directorate, if the conduct and work of the officer is not found satisfactory, the officer shall be reverted to the parent Commissionerate / Directorate prematurely without assigning any reasons.

Yours sincerely,

(VASA SESHAGIRI RAO)
ADDITIONAL DIRECTOR GENERAL

[Signature]
24-3-2017