Madam/Sir,

Subject: Two-Days’ Training Programme for officers of the rank of Commissioner, Principal Commissioner and Chief Commissioner of CBIC on “Greening of Offices” at iCED, Jaipur on 16th & 17th November, 2018 –reg.

National Academy of Customs, Indirect Taxes and Narcotics, Faridabad in association with DGHROD, is organizing a two-days training programme on “Greening of Offices” for officers of the rank of Commissioner, Principal Commissioner and Chief Commissioner of CBIC at iCED (International Centre for Environment Audit and Sustainable Development), Jaipur on 16th & 17th November, 2018.

2. It is a two-days fully residential course. Board and lodging for the participants will be provided by iCED and the training cost (except Travelling Allowance) will be reimbursed by NACIN to iCED, Jaipur directly. A Training Schedule is attached herewith for ready reference.

3. Nominations in the level of Commissioner, Principal Commissioner and Chief Commissioner for the said course may be forwarded to NACIN, Faridabad especially by those Zones / Directorates under whose jurisdiction various infrastructure proposal and projects of the department are currently underway.

4. Nominations should reach this office only through email on: adist.nacen@gov.in with the captioned subject in the subject column of the email. The nominations may be sent by 5th November, 2018. The telephone/mobile numbers and e-mail address (in capital letters) of the nominated officers should also be indicated in the nomination letter so as to facilitate ease of contact/communication.

5. It is requested that the nominated officer should report at iCED, Plot no.-SP 6 & 7, RIICO Industrial Area, Kant-Kalwar, near Achrol, Jaipur, Rajasthan- 303 002 for attending the training programme, by the evening of 15th November, 2018.

Yours faithfully,

(Rajesh Kumar)
Joint Director

Encl: as above.
To

1. Members, CBIC
2. Pr. Chief Commissioners/Chief Commissioners of Customs
3. Pr. Chief Commissioners/Chief Commissioners of CGST & Central Excise
4. Pr. Director General/Director General (All Directorates General under CBIC)
5. Chief Departmental Representative, CESTAT, New Delhi
6. Pr. Commissioners/Commissioners of Customs
7. Pr. Commissioners/Commissioners of CGST & Central Excise
8. Pr. Commissioners/Commissioners of Audit Commissionerates
9. CBIC & NACIN Website

(Rajesh Kumar)
Joint Director

राजेश कुमार
RAJESH KUMAR
संयुक्त निदेशक
JOINT DIRECTOR
Schedule for Training Program on
"Greening of Offices: Environment Management in Government Establishments"
For Officers of Central Board of Indirect Taxes and Customs (CBIC)

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<th>Day 1: 16th November 2018 (Friday)</th>
<th>Day 2: 17th November 2018 (Saturday)</th>
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<tbody>
<tr>
<td>09:00 to 09:30 AM</td>
<td>Session 1 (9:30 to 11:00 AM)</td>
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<tr>
<td>Session 1 (09:30 to 10:45PM)</td>
<td>Session 2 (11:30 AM to 01:00 PM)</td>
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<tr>
<td>Session 2 (11:15PM to 12:30 PM)</td>
<td>Session 3 (2:00 to 3:30 PM)</td>
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<tr>
<td>Session 3(01:30 to 03:30PM)</td>
<td>Session 4 (04:00 to 05:00 PM)</td>
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<tr>
<td>Evening Activity: Campus Tour</td>
<td>Ethan 4 (04:00 to 5:30 PM)</td>
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<tr>
<td>Inauguration</td>
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<tr>
<td>Understanding concepts of ecological and carbon footprint</td>
<td>Water Conservation in buildings and Water Audits for Demand Management</td>
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<tr>
<td>GRIHA Ratings for Green Buildings</td>
<td>Greening Government Establishments – Some Thoughts (Followed by Valediction)</td>
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<tr>
<td>Indoor Air Quality: Issues, concerns and standards in India</td>
<td></td>
</tr>
</tbody>
</table>

*Tea Break 1: 10.45-11.15 AM, Lunch: 12.30 to 01.30 PM, Tea Break 2: 2.45 to 3.15 PM*