

**The Corrigendum/Addendum/Clarification to Pre-Bid Queries raised by prospective bidders in response to RFP No. F. No 11(15) Misc./35/2017/NACIN dated 10.07.2018.**

The pre-bid meeting was held on 31<sup>st</sup> July 2018, at 11:00 AM in the conference room of NACIN, Sector 29, Faridabad, as per Para 3 of Section-III of above referred RFP. Though most of the queries raised by prospective bidders were clarified during the meeting, following Corrigendum/Addendum/Clarification for some crucial queries is hereby issued.

2. The following Corrigendum/Addendum/Clarification in response to queries raised by prospective bidders shall form an integral part of bid document and it may amount to an amendment of relevant Para/clause of the bid document. Wherever there is a conflict, the provisions herein shall prevail over the relevant Para/clause of the RFP/ bid document.

S. No	RFP Page No.	RFP Para Reference No.	Content of RFP for which clarification sought	Corrigendum/Addendum/Clarification
1	8	Para 7 S. No 2	The bidder should have average annual turnover of Rs. 5 Crore or more in each of the given financial years (14-15, 15-16, & 16-17).	Section I, Para 7, S.No 2, and Section III, Para 13, S.No 2 are hereby revised as "The bidder should have average annual turnover of Rs. 5 Crore or more in the given financial years (14-15, 15-16, & 16-17)".
2	8	Para 7 S. No 5	The bidder should have successfully conducted at least One (1) Computer Based Exam, having minimum 5,000 candidates scheduled/appeared in single shift for any department/Exam conducting body of Central or State Govt./PSUs/autonomous bodies/exam conducting bodies, on all India basis spread across at least seven states, during the period 2014-15, 15-16 and 16-17.	Section I, Para 7, S.No 5, and Section III, Para 13, S.No 5 are hereby revised as "The bidder should have successfully conducted at least One (1) Computer Based Exam, having minimum 5,000 candidates scheduled/appeared in single shift for any department/Exam conducting body of Central or State Govt./PSUs/autonomous bodies/exam conducting bodies/University recognized by University Grant Commission / Statuary bodies, on all India basis spread across at least seven states, during the period 2014-15, 15-16 and 16-17. "
3	8 & 17	Para 7, S.No.4 & Para 13, S.No.4	The bidder should have proven experience of at least 3 years (2014-15, 15-16 and 16-17) in the field of computer based examination in multiple languages (at least three) on all India basis, spread across at least seven states.	A clarification is hereby inserted in Section I, Para 7, Sr No 4, and Section III, Para 13, Sr No 4, as a Note after the close of table as follows: " The prospective bidder may refer to more than one exams, conducted during the defined period, to prove experience of having conducted examination in multiple languages (at least three) and a different exam conducted on All India basis, spread across at least seven states".
4	9, 15	Section 1, Para 10 & Section III, Para 4 & 7 (ii)	EMD	It is hereby clarified that Bank Guarantee will be on Non-Judicial Stamp paper of value not less than Rs. 100/- (one hundred).

5	10	Para 3	TP will create a help desk 7 days prior to date of examination, which will be operational 24*7, till the completion of the examination	In Section II, Para 3, the phrase "will be operational 24*7" is hereby replaced with "will be operational during normal working hours, as specified by NACIN. Helpdesk will operate in English and Hindi."
6	11	Para 10(ii)	In the registration process, the TP shall also collect fee prescribed by NACIN from each candidate electronically and deposit it in a Government account.	In Section II, Para 10 (ii) after the sentence "In the registration process, the TP shall also collect fee prescribed by NACIN from each candidate electronically and deposit it in a Government account as informed by NACIN", following is hereby added "and the transaction cost, if any, shall be borne by the TP."
7	11	Para 10 (iv)	It will be the sole responsibility of the TP to ensure that the Test centers should have basic facilities e.g. tables, chairs, adequate supply of drinking water, toilets etc.	In Section II, Para 10, Point (xiv) and (xv) are being inserted as follows:- (xiv) Every candidate shall be photographed at the time of entering the centre and every Centre will be covered by CCTV during conduct of examination to prevent use of any unfair means by the candidates and TP shall be required to provide recording of examination activity, in case so required by NACIN.  (xv) A pilot test/dry run is required before actual examination.
8	16	Section III, Para 9 (a)	Folder-I containing soft copies of all the original documents duly signed/authenticated by the authorized signatory or bearing digital signature, in support of meeting the pre-qualification criteria by the bidder with a copy of RFP document signed on all pages as a token of acceptance of all the terms and conditions of RFP, and Non Disclosure Agreement and the Integrity Pact (signed by the bidder or the authorized representative) as per Annexure B-2 and B-3 of this RFP;	It is clarified that the agreements as per Annexure B-2 and B-3 of the RFP are to be submitted on letter head of the company, duly signed by the bidder or the authorized representative of the company, leaving space for signature by the NACIN authority.
9	19	Section IV Para 2 (ii)	The bidder is also required to submit a non disclosure agreement and the Integrity pact as per format given in Annexure B-2 and B-3 of this RFP.	It is clarified that the said agreements are to be submitted on letter head of the company, duly signed by the bidder or the authorized representative of the company, leaving space for signature by the NACIN authority.
10	20	Section V, Financial Proposal	Note: The bidder will quote rate for both the categories mentioned under Column A. The rates should be quoted in Indian Rupee only up-to two decimal points. The H1 bidder will be identified for each of the two categories. For the purpose of evaluation, only the total cost as per column "B" of above table will be considered.	The word "total" from the sentence "For the purpose of evaluation, only the total cost as per Column "B" of above table will be considered" is deleted.
11	20	Section V, Financial	Taxes per Candidate per slot/session	It is hereby clarified that " Please refer to Para 8(iii) and (iv) of Section IX (Page

		Proposal		26 of RFP)".
12	20	Section V, Financial Proposal Note (ii)	The cost of translation will be borne by NACIN on actual basis. Further, NACIN reserves the right to get any translation work done through any other agency.	It is clarified that NACIN shall provide the question bank/paper in word format with MCQs and their answer keys. The TP shall be required to take further follow up action.
13	20	Section V, Financial Proposal S.No. 2	The bidder should also provide break down of the cost for Column B of the table above in following format: Cost of Hardware per candidate - Cost of renting exam centre per candidate - Other costs - Note: (i) In case NACIN makes its own arrangements for any of the items (mentioned in row No 1 to 3 of above table), the relevant amount will be deducted from the price payable to the TP.	In Section V, Para 2 along with Notes (i) and (ii) is hereby replaced as below:  "2. The cost of translation will be borne by NACIN on actual basis. Further, NACIN reserves the right to get any translation work done through any other agency".
14	41	Annexure B-2, Point 1 and 2	Power of Attorney	It is clarified that Power of Attorney or Authorization by Board is required.